



**VACANCY # 08/2009**

**TECHNICAL OFFICER – REFRIGERATION & AIR CONDITIONING**

The successful applicant will be based at the Nadi International Airport and report to the Manager Electrical & Mechanical Services (MEMS).

**PRINCIPAL RESPONSIBILITIES**

- To provide repair and maintenance services to ensure satisfaction of the requirements of the airports ANS /ATC and other divisions for constantly available RAC systems, to allow them to meet, at reasonable cost, and in a timely fashion, the present and likely future needs of their customers.
- To ensure that user's requirements for the RAC systems and equipment for EM are understood, documented, subjected to impartial review and progressed to the point at which tenders or other competitive proposals for supply can be sought.
- To ensure proper planning and co-ordination are in place and followed, so that proposals for supply or installation of equipment are evaluated against each other and the specification, and are implemented in a timely and effective manner.
- To ensure that proper operational plans are in place and implemented so that all Refrigeration & Air-Conditioning equipment utilized in AFL's operations is installed and supported in accordance with the requirements of the company and its manufacturers and suppliers.
- To encourage and maintain high morale and skills levels in the section by ensuring good communications and appropriate recognition of excellence in performance.
- To prepare for the management of technical service reports as may be required or seem expedient concerning operations directly related to the technical skills of the Technicians.
- To take practicable steps to ensure personal safety whilst at work and that no personal action or inaction causes harm to any other person. To ensure any employees or contractors are made aware of the company's health and safety policies and processes.
- To assist in the development of quality management principles and apply these effectively to ALL processes in the relevant sections of the infrastructure division, and to work towards the achievements of appropriate ISO, or other, certification of those processes.
- To assist in the development of environmental awareness principles in accordance with the company's environmental policy, and apply these effectively to all processes in the relevant sections of the infrastructure division.

- To ensure compliance with the Occupational Health and Safety Act 1996 and other related legislations.
- To ensure compliance with CAAFI statutory requirements including SAA Wiring standards and ICAO standards associated with aerodromes.
- Attend to any other duties assigned from time to time by the Manager Electrical & Mechanical Services.

### **QUALIFICATION & EXPERIENCE**

- Successful completion of apprenticeship or the award of the RAC Trades course, with at least five years of proven experience in the installation, maintenance and repairs.
- The successful applicant needs to have experience as a supervisor or management with proven administrative exposure.
- Proven experience in an Airport or related industry will be an added advantage
- Must have strong communications skills, with good interpersonal skills to successfully achieve the organization's core objectives.

### **TERMS & CONDITIONS**

Terms and Conditions of employment (including remuneration) will be discussed with prospective candidates at the time of interview.

If you are the person we are looking for please apply together with your curriculum vitae, certified copies of your qualifications and names of three referees with telephone contacts and mail to:

**The Chief Executive Officer  
Airports Fiji Limited  
Private Mail Bag  
NADI AIRPORT**

Written applications should reach us no later than 17<sup>th</sup> March 2009. Applications may also be emailed to [vacancies@afl.com.fj](mailto:vacancies@afl.com.fj)